



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BHARATIYA VIDYA BHAVAN'S SHRI ISHVARLAL L.P.ARTS, SCIENCE AND J.SHAH COMMERCE COLLEGE
Name of the head of the Institution	DR. V. G. PATEL
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02699244454
Mobile no.	9898255314
Registered Email	pgsnaac2019@gmail.com
Alternate Email	pinkeshsutariya@gmail.com
Address	BHAVAN'S COLLEGE, BHAVAN'S COLLEGE CAMPUS, DAKOR-UMRETH ROAD
City/Town	DAKOR
State/UT	Gujarat

Pincode	388225																								
<b>2. Institutional Status</b>																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Mr.Hardik S Bhatt																								
Phone no/Alternate Phone no.	02699244454																								
Mobile no.	9601918873																								
Registered Email	hsbnaac@gmail.com																								
Alternate Email	pinkeshsutariya@gmail.com																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://bhavanscollegedakor.org/images/pdf/aqar_bhavans_college_2014.pdf">http://bhavanscollegedakor.org/images/pdf/aqar_bhavans_college_2014.pdf</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bhavanscollegedakor.org/images/uploads/content/2017_18.pdf">http://bhavanscollegedakor.org/images/uploads/content/2017_18.pdf</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>2.72</td> <td>2010</td> <td>31-Dec-2010</td> <td>07-Jun-2016</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.27</td> <td>2016</td> <td>23-Dec-2016</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	2.72	2010	31-Dec-2010	07-Jun-2016	2	B	2.27	2016	23-Dec-2016	22-Jan-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B++	2.72	2010	31-Dec-2010	07-Jun-2016																				
2	B	2.27	2016	23-Dec-2016	22-Jan-2022																				
<b>6. Date of Establishment of IQAC</b>	14-Jun-2010																								
<b>7. Internal Quality Assurance System</b>																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of IQAC	22-Jun-2017 2	16
Regular meeting of IQAC	04-Jan-2018 2	16

No Files Uploaded !!!

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry	Young Scientist Research Project	DST-SERB	2016 1095	500000
Institution	Swarnim Gujarat	KCG, Governmnet of Gujarat	2017 365	40000

[View File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Under the banner of IQAC, various research projects have been submitted in different funding agencies. IQAC monitored research grant utilization by Department of Chemistry. IQAC proposed seminar grant to Gujarat Sahitya Academy.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Administrative	Audit system was strengthened by having Internal and external audit.
Feedback	We have started feedback from students for institute and teachers. We are also planning to online feedback for Alumni and different stake holders.
Examination pattern	Due to CBCS we reform our examination pattern ever year according to Government and University rules and regulation.
Enrich library by adding new reference books/ journal/periodicals /E resources	Every year we added new books and journals in the library.
Mentorship Program	We have started this program from this academic year to understand their problems, emotions, strengths, weakness etc.
Student	Students have been participated in various activities of sports, cultural, NSS, NCC, CWDC, Conferences etc.
Faculty	Faculty members have attended twenty five International/National/Sate level conferences/seminar/workshop and fourteen research articles had been presented.
Research	Dr.Pinkesh Sutariya from Department of Chemistry received young scientist research project from DSTSERB for three years of twenty three lakh ninety eight thousand rupees. This academic year he has received five lakh rupees for this project. There were total seventeen research articles and four book/book chapters from faculty members in National/International level have been published.
Program/Curriculum	Guest lecture series program, career guidance lecture were organized.
Self Appraisal Program	We have started this self appraisal program which reflect academic achievements of faculty.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	15-Dec-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has instituted an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. The cell consists of members from the Management, college Alumni, Principal of the college, and Coordinator of the steering committee (NAAC and IQAC), heads of the departments, and other reputed people of the town. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institutes efforts of quality improvement and the achievement of superior outcomes on all aspects of holistic education is being sent to NAAC UGC as Annual Quality. The institutes' annual report also highlights the activities carried out throughout the year. The Academic Head highlights all these reports at the time of annual function in the presence of members of Bharatiya Vidya Bhavan Dakor Kendra.</p>

## Part B

**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus and subjects of different disciplines are designed and provided to the institution by the affiliated university, i.e. Sardar Patel University, Vallabh Vidyanagar. The institute prepares an academic calendar stating the proposed dates of all the activities including examination, extracurricular and co-curricular activities. The course planner is prepared according to 44/60 hours and if required extra hours are also allotted for covering the syllabus. 60% of the syllabus must be covered before the internal examination. In the monitoring and evaluative process of the curriculum, monthly tests during the semester, assignments, projects, seminars, quizzes, and viva voce are being conducted for all the students towards their continuous internal evaluation. To deliver the best pedagogy of teaching, teachers are motivated to take part in the various faculty development program, orientation programs, refresher courses, etc. At the end of the semester, the teacher will be asked to fill up a self-appraisal form which will be evaluated by the Principal for self-evaluation for each faculty. Apart from these regular activities, departments like NCC, NSS, Sports, UDISHA, CWDC, SAPTDHARA are being engaged for their extra co-curricular activities. IQAC monitors all the academic activities on regular basis to ensure the execution of the academic calendar and teaching-learning process and finds the gap if any. We have assigned two/three faculty members as a mentor under the mentorship program of each class for counseling of students in terms of their academic and personal problems.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Sanskrit	15/06/2017
BA	Gujarati	15/06/2017
BA	Economics	15/06/2017
BCom	Accountancy	15/06/2017
BSc	Chemistry	15/06/2017
MA	Gujarati	15/06/2017
MCom	Accountancy	15/06/2017
MSc	Organic Chemistry	15/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

Nil

Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>There is a formal mechanism to obtain feedback from students and stakeholders. To receive feedback from students regarding curriculum, the institute at the end of every academic year provides students with questionnaire feedback. There are some other ways too to gain feedback like suggestion boxes and student counseling. Once the feedback is obtained an analysis of the feedback takes place. The suggestions of the stakeholders are taken into consideration and accordingly, it is utilized for the overall development of the institution. Moreover, we have adopted a mentorship program for all students. In this program, we have been collecting feedback from students regarding the institute. On our website, we have also prepared an online feedback system for students, alumni, teachers, and parents. At the end of the semester, management and principal review these all feedback from students, alumni, teachers, and parents.</p>

**CRITERION II – TEACHING- LEARNING AND EVALUATION****2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Organic Chemistry	70	70	70
MCom	Accountancy	70	70	70
MA	Gujarati	70	26	26
BSc	Chemistry	150	141	141

BCom	Accountancy	150	103	103
BA	Gujarati, Sanskrit, Economics	450	144	144
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1148	166	23	Nil	7

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	1	5	2	Nil
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No file uploaded.					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute has established a mentorship program as its best practices. Principal and IQAC Co-ordinator have assigned two or three faculty members to each class as a mentor. Dr.K.K.Dave (Assistant Professor, Commerce Department) is a mentorship program coordinator. In each semester, the mentor will arrange 2-3 meetings with the mentee and concern their problems such as academic, personal, institutional, etc. We have also designed one feedback form for the mentee regarding the institute. After the end of the semester, each mentor will give their average feedback form to Principal via coordinator. The principal and management then resolve maximum problems of students within their limits. The induction program held for all freshers by the Principal and all the Heads of Departments at the beginning of the semester acts as an icebreaker and newcomers students are encouraged to freely approach their teachers regarding any stresses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1148	23	1:50

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	23	3	Nil	14

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2018	Dr.Pinkeshkumar G Sutariya (International)	Assistant Professor	Best Poster presentation in the "International Conference on Supramolecules and Forensic Nanotechnology" organized by Gujarat Forensic Science University, Gandhinagar on 23rd and 24th February 2018.
2018	Dr.Pinkeshkumar G Sutariya (national)	Assistant Professor	Received Second Prize in Oral Presentation
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	M.Sc.Sem.IV	Sem-4/2018	28/04/2018	14/06/2018
MCom	M.Com.Sem.IV	Sem-4/2018	28/04/2018	10/06/2018
MA	M.A.Sem.IV	Sem-4/2018	28/04/2018	23/06/2018
BSc	B.Sc.Sem.VI	Sem-6/2018	20/04/2018	27/05/2018
BCom	B.Com.VI	Sem-6/2018	20/04/2018	31/05/2018
BA	B.A. Sem.VI	Sem-6/2018	20/04/2018	02/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We have six semesters U.G. Program and four-semester P.G. Program. Following reforms have been introduced in the mode of continuous internal evaluation: 1. Monthly Quiz type-examination has been taken for science students. 2. There will be 30 Marks Internal for Arts and Science faculty students which includes assignment (5 Marks), attendance (5 Marks), multiple-choice questions (5 Marks), and written examination (15 marks). For Commerce students, there will be 40 marks internal which includes assignment (14 Marks), attendance (6 Marks), and written examination (20 marks). 3. For Practical subjects in science faculty, the weightage will be practical journal (5 Marks), attendance (5 Marks), viva (5 Marks), and practical (15 marks). In even semester for science faculty students, they will be assigned one poster or live science model for exhibition on National Science Day. 4. The same pattern for P.G. students is applied with the following changes such as for P.G. Commerce students, there will be compulsory one PowerPoint presentation for internal whereas in Science and Arts faculty students there will be viva voce for internal evaluation. 5. Faculty members use orthodox and innovative evaluation approaches to account for diversity in student needs and abilities, especially difficulty experienced by some to express fluently in English. 6. Evaluation of teaching methodologies is done by students in the form of Feedback which is

collected annually and analyzed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Sardar Patel University. The total number of teaching days in odd semesters are at least 107 and 94 in the even semesters. Every year, the classes of the third-fifth semester begin in June, the first semester in July. In accordance with the University calendar, the dates for organizing all other academic, cultural, expert lecture talks, National Science Day, Seminar, and extension activities are decided internally. As per the University schedule, we fix our internal test in 10-15 days advanced for UG and PG. The notices for assignment submission and journal submission will be placed on the notice board before the internal test. For those who failed to attend the internal test, we will give them another chance as an improvement test or retest. Internal marks are displayed to students with their signatures during their external examination. For the practical exams, dates are generated in advance and students have notified of the time frame for journal signing and certification.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://bhavanscollegedakor.org/details\\_page.php?c\\_id=19&name=UHJvZ3JhbWllIE91dG NvbWU=](http://bhavanscollegedakor.org/details_page.php?c_id=19&name=UHJvZ3JhbWllIE91dG NvbWU=)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.SC. Sem. IV	MSc	Organic Chemistry	20	8	40
M.COM.Sem IV	MCom	Accountancy	66	66	100
M.A. Sem IV	MA	Gujarati	24	21	87.5
B.SC.Sem.VI	BSc	Chemistry	156	101	64.74
B.COM. Sem. VI	BCom	Accountancy	49	38	77.55
B.A. Sem VI	BA	Economics	19	11	57.89
B.A. Sem VI	BA	Sanskrit	26	18	69.23
B.A. Sem VI	BA	Gujarati	28	14	50

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DST-SERB	2398000	500000
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One-day seminar on "Intellectual Property for National Prosperity and Development" by Dr. S. P. Patel	Physics	24/08/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
calix[4]arene based amino acid sensor	Dr.Pinkesh Sutariya	Gujarat Forensic Science University, Gandhinagar	23/02/2018	Received First Prize in Poster Presentation (International)
calix[4]arene based molecular sensor	Dr.Pinkesh Sutariya	Department of Chemistry, Sardar Patel University, Vallabh Vidyanagar	15/03/2017	Received Second Prize in Oral Presentation (National)
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Conducting Seminar by Sub-Regional Employment Exchange, Government of Gujarat on "Overseas Employment Career Information Centre", to Encourage the	UDISHA Club	4	204

students for career opportunities For Overseas			
Organised Workshop/Seminar by Sub Regional Employment Office and Sardar Patel Institute of Public Administration (SPIPA), Nadiad, For awareness about Govt. Civil Services Exam, New vacancies Declared by Guj. Govt., Preparation of Competition Exam etc	UDISHA Club	4	320
Conducting State Level Test - General Knowledge - IQ Competition 2017 - by Vikas Vrtul Trust- Bhavanagar	UDISHA Club	3	360
Organised Workshop/Seminar by Sub Regional Employment Office and Sardar Patel Institute of Public Administration (SPIPA), Nadiad, For course of GST account assistant and Preparation of Competition Exam etc.	UDISHA Club	4	156
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2075146.34	2075146.34

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	23929	2209926	52	13025	23981	2222951

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	1	6	1	8	13	10	10	0
Added	0	0	0	0	0	0	0	0	0
Total	34	1	6	1	8	13	10	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1861837.55	1861837.55	213308.79	213308.79

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough funds are allocated and then utilized for the maintenance. We have a committee to ensure optimum allocation and utilization of the available finance. It functions in following manner. The institution collects the suggestions and complaints from the students and staff members. The committee classifies it on the basis of requirements and then it is forwarded to the head of the institution. The head of the institution solves the problem and makes suggestion to related person who looks after the maintenance task. Analyze them. Allocate appropriate financial aid to the requirement. Invite tenders from different agencies. Compare it and the select tender on the basis of lowest cost qualitative work.

[http://bhavanscollegedakor.org/details\\_page.php?c\\_id=7&name=UHJvY2VkdXJlcyBhbmQgcG9saWNpZXM=](http://bhavanscollegedakor.org/details_page.php?c_id=7&name=UHJvY2VkdXJlcyBhbmQgcG9saWNpZXM=)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	SC ,ST, OBC, MINORITY GOVT. SCHOLARSHIP SCHEME	426	1842660
b)International	Nil	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Conducting State Level Test - General Knowledge - IQ Competition 2017 - by Vikas Vrtul Trust- Bhavanagar.	360	360	322	Nil
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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
38	38	10

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus	Off campus
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Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Various	7	7
No file uploaded.					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	Nil	nil
No file uploaded.						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a policy for the dynamic participation of the students in the various academic, cultural, and administrative bodies/committees and other day-to-day activities. This prepares the students for leadership roles, organizing events, teamwork, execution skills. The student representatives in various college committees like IQAC, Saptdhara, Cultural Committee, NSS, NCC, Career Guidance Centre, etc., for academic, co-curricular, and extension activities play a vital role in the coordination and cooperation in organizing these activities. The major objectives are as under: The Student Representatives play an important role in maintaining the code of conduct of the college and reporting any disciplinary issues to the committee members. The representatives help the class teacher in conducting class activities, Unit Tests, assignments as well as attendance of students. To develop the skills of students by involving them in the planning and implementation of academic and co-curricular activities. To cultivate the learning process through practical experience that encourages and makes students more confident. It also improves their communication and leadership skills. Every year, the college follows a unique

process. On Teacher's Day among the students participants, one Principal and one Vice-Principal is selected by the Interview Committee. The selected Principal and Vice-Principal conduct the college proceedings for the day.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing authorities of Mandal take the lead in the governance and management of the institution. The Executive committee of the management along with the Principal support day to day functioning of the Institution administration. The management inspires the staff members by its personal interaction during meetings and motivates the staff to give the best in the teaching assignments. Authority and executive members of Management are always available to guide us for the overall development of the Institute. They encourage and sanction funds to utilize the funds for different developmental activities of the college. They also contribute generously in terms of awards and recognition to deserving candidates. The college practices decentralization and participative management by constituting Institution level committees and assigning work to different committee members. Each committee is headed by a convener and few members under the chairmanship of the Principal. Policies and plans are constituted, monitored and evaluated by IQAC. The Principal, Vice Principal, Faculty In-charges, HODs, Administrative Coordinator and the various committees implement the plans and policies together. The Principal constitutes different committees at the beginning of each academic year. These committees are IQAC Admission Committee Time-Table Committee Library Committee Finance Committee Research Committee Saptdhara Career Guidance Centre Grievance Redressal Committee Cultural Committee Sports Committee Examination Committee Anti-Ragging Committee SC/ST/OBC Cell Women Development Cell NSS NCC

6.1.2 – Does the institution have a Management Information System (MIS)?

No

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Institute has been doing academic, research, culture etc. We are have approached MOUs with nearby institutes

	and industries and arrange lectures for teaching and non teaching staff.
Human Resource Management	Our management and Principal always take care to manage human resources.
Library, ICT and Physical Infrastructure / Instrumentation	The management is always there to help us. The Principal has been given freedom to enrich its Library facility. Whenever need arise the Management is ready to add physical infrastructure.
Research and Development	For participation in Seminars/Workshops teachers are not only motivated but also provided DLs. Management has already given one special laboratory to Dr.Pinkesh Sutariya who has received one DST-SERB funded research project.
Examination and Evaluation	The time-table of the Internal exam prepared almost one month before the commencement of the exam and it is displayed on the notice board so that students can prepare well. There is a transparency in the evaluation system. For this the 5th and 6th semester internal evaluation is done centrally.
Teaching and Learning	Teaching in the college is a two way process. We allow the students enough freedom to present their views.
Curriculum Development	Many of the teachers are members of Board of Studies of their respective subjects. They present their view during the meetings of the Board of Studies and thus play an active part in Curriculum Development
Admission of Students	First year UG student admission fully online and on the bases of merit.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All financial and Account are maintain in tally ERP.9 software.
Administration	Institute is having administrative office with fully atomized and all the process is doing in Office Management Software.
Student Admission and Support	Admission of students is online. We have been providing link on our official website.
Examination	We have updated our website and we put internal marks on our website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	21	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Bhavan's Staff Credit Society	Bhavan's Staff Credit Society	The Management/Government Scholarships

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are done by Tally software so authorities can monitor entries. There is a mechanism of checking, rechecking and crosschecking of accounts by the Accountant and Principal periodically. Besides, an arrangement is made by the management for internal audit by C.A. firm, Patel Mankad Co., Ahmedabad. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee. It finalizes the purchase of necessary equipment and books of the Institute. All purchases are done through a tender system. The state government periodically also does an external audit. The grant of state government is finalized only after the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Higher Edu. Dept., Guj. Govt.	Nil	Rutvi Associates, Ahmedabad
Administrative	Yes	Higher Edu. Dept., Guj. Govt.	Yes	Rutvi Associates, Ahmedabad

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents meeting at Induction program, Feedback from Parents, Annual Day gathering
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6.5.3 – Development programmes for support staff (at least three)

Computer training Program, Accounting Software training, University portal training program
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Formation of Research Committee, IPR Cell and Mentorship Program
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Remedial Coaching	22/06/2017	22/06/2017	22/06/2017	16
2018	NGPE examination	22/06/2017	04/01/2018	04/01/2018	16
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation and nurturing of Trees on the Campus. Voluntarily all staff members and students of the campus were requested to abstain from using Vehicle for one day during first Monday of every month.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	3	2	07/10/2017	2	Village Adoption and Visit to Old Age Home	Social problems, Emotional and Financial Stress, Depression	200
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for staff and students	13/06/2017	All stakeholders follow the roles of State govt., / University / UGC like bodies. Principal have power to take action for smooth administration. Stakeholders do not complain directly to the management or upper office. Staff and students have prohibited to smoke and chewing tobacco in the campus. They also help to clean the campus. They also do not use mobile except emergency. Staffs want to take higher

education during the job they have to take permission of management and higher authorities compulsory. Stakeholders must follow timely change the roles by the management.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guru Purnima	08/07/2017	08/07/2017	250
Independence Day	15/08/2017	15/08/2017	200
Teachers Day	05/09/2017	05/09/2017	50
Republic Day	26/01/2017	26/01/2017	200
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation, Botanical Garden, Solar panel for renewable energy sources, Waste disposal, Rain water harvesting

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Bhavans Science Community Center 2. Mentorship Program

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bhavanscollegedakor.org/images/uploads/content/bestpracticeScience.pdf>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

“STRENGTHEN THE STUDENTS THROUGH VALUE BASED EDUCATION” Bhavan’s Shree I L Pandya Arts- Science and Smt. J.M.Shah Commerce College Dakor aims to impart value education and endorse inventiveness with importance on universal development of the students. One area where the Institute strongly focuses on and has a distinctive performance is its teaching/learning process which is thoroughly robust and multidimensional. The routine methods of teaching are boosted with ICT and other innovative and engaging methods so as to keep the students interested in the topic at hand and to increase the interface in the class. Regular programs are incorporated by Career oriented Certificate (Certificate course in Tally) and Diploma programs (GST and Banking Finance, Tally) imparting skills. The website of the institute displays Codes of conduct, learning outcomes, online quiz papers, students-related forms, academic calendar, study materials (online quiz paper, video lectures, and PowerPoint presentation), an online feedback system, and online admission. There is an immense passion for research and innovation which supports the creation and transmission of knowledge. In the last five years, the Institute has acquired three projects bringing in funds of more than 1.1 crore rupees from DST-SERB, DST-SEED, and GUJCOST. Faculty have been publishing good numbers of research articles, books, book chapters in the National and International publishing house. Every year, we have been organizing a National/State level Seminar for UG and PG students. We have been organizing National Science day in which students from UG and PG faculties were preparing live models and posters.

We have been participating in a District level placement fair which had been organizing by the Government of Gujarat for UG students. For academic audits at the institute level, we have been monitoring faculty progress by self-appraisal form each year. Faculty members are well prepared in advance by their course planar for each semester

Provide the weblink of the institution

<http://bhavanscollegedakor.org/images/uploads/content/7.3Institutional%20Distinctiveness%20N.pdf>

### **8.Future Plans of Actions for Next Academic Year**

- Regularly Arrange Meetings of all the Committee by IQAC.
- To maintain Botanical Garden and other gardens in Campus.
- To arrange lecture series local and University level.
- Organize various student development programme.
- To make placement more effective.
- To start academy for competitive examination.
- To encourage student to participate in NSS/NCC/Culture/Sport activities.
- To create a Botanical garden.
- Create awareness about environment amongst students.
- To upload Lectures of the faculty members on college website for students
- Enrich library by adding new reference books/ journal/periodicals /E resources.
- Upgrade and update institutional website.
- To explore possibility of faculty exchange programme.